

Downtown Schenectady Improvement Corporation
Downtown Special Assessment District
Board Meeting Minutes
October 29, 2024

Attending: Heather Peterson, Ray Legere, Andrea Cortelyou, Tate Otatti, Michael Burns, Tate Ottati, Mitch Ramsey, Bashir Chedrawee

Absent: Phil Wajda, Austin Fisher, Ellen McHale

Staff: Maureen Neufeld, Carney McGuire, Gail White, Sarah Lokker

Downtown Schenectady Improvement Corporation

The meeting took place at the Karen Johnson Central Public Library | KBJ Room 1. Heather Peterson called the meeting to order at 12:06 p.m.

1. **Consent Agenda** – Items in the consent agenda were adopted
 - a. Meeting minutes from September 24, 2024
 - b. Executive Director Report
 - c. August 2024 & September Financials
 - d. Staff Updates

2. **Board Committees**
 - a. **Governance Committee** | Committee members are Heather, Ray & Austin.
 - Meeting scheduled in November to discuss strategic plan and board members

 - b. **Beautification** | Committee consists of Andrea, Ellen & Tate.
 - No updates

 - c. **Outdoor Program** | Committee consists of Phil, Austin and Mitch & Ray
 - Carney updated the board on the outdoor activities
 - Metroplex has added three special jobs
 - City is taking over the holiday trees
 - There was a walk with the shop with the owners to address certain issues

 - d. **Special Events** | Committee consists of Ray, Bashir & Michael
 - Sarah reported on the October events: Wing Walk sold out with 2500 tickets, restaurants were ok the increase in the number of tickets, Online voting was liked by all.

 - e. **Marketing Committee** | Committee consists of Michael, Bashir, Tate & Ray
 - No Updates

 - f. **Finance Committee**
 - No updates

The Board entered executive session at 12:33 p.m.

Andrea Cortelyou made a motion to adjourn the DSIC meeting. Ray Legere seconded the motion. All in favor. Motion carried and the meeting adjourned at 1:29 p.m.

Downtown Special Assessment District

Heather Peterson opened the DSAD portion of the meeting at 1:29 p.m.

No new business

Austin Fisher made a motion to close the DSAD. Michael Burns seconded the motion. All in favor, motion carried the DSAD was adjourned at 1:29 p.m.