

Downtown Schenectady Improvement Corporation
Downtown Special Assessment District
Board Meeting Minutes
March 7, 2023

Attending: Heather Peterson, Ray Legere, Michael Burns, Andrea Cortelyou, Austin Fisher, Phil Wajda, Mitch Ramsey, Paul Ambrose, Jeff Morlang
Staff: Jim Salengo, Gail White, Amy Sonder

Downtown Schenectady Improvement Corporation

The meeting took place at Heather Peterson's office. Heather opened the meeting at 12:05 p.m.

1. **Consent Agenda** – Heather asked to pull out the executive director's report for further discussion. After discussion, all items in the consent agenda were approved unanimously.
 - a) Meeting minutes from 1/31/23
 - b) Executive Director's Report for 3/7/23
 - c) January 2023 financials

2. **Board Committee Reports**
 - a) *Residential Committee:* Andrea updated the board on the results of their recent committee meeting. The first thing to accomplish is to put together a list of all the residential building managers and set up a meeting with them to see what their interests are and what the DSIC can do to help.
 - b) *Governance Committee:* Jim set the board training date with Dowling Law firm for March 28 at noon in place of the March board meeting. The 2023-2024 board nominations process should be wrapped up by the end of May; we need to discuss potential new board members as part of this. Jim has been working with Angelo Santabarbara's staff to update our NYS legislation to increase our board size. A bill has been added to the legislative docket.

Heather Peterson made the following motion for an addition to Section 4.3 of the DSIC bylaws: To allow for extenuating circumstances after a director has completed three consecutive 3-year terms, he or she may serve for one additional year subject to approval by a majority of the entire board, provided there is a quorum at the meeting at which such an action is taken. Jeff Morlang seconded the motion. Motion passed unanimously.

- c) *Beautification Committee:* Andrea updated the committee on the two major projects: Jay Square & the Robert Blood sculptures. The RFP for Jay Square has gone out and public bids are due back March 15. A Zoom meeting with Robert Blood's son Peter has been scheduled for March 7.
- d) *Outdoor Program Committee:* With Jeff retiring, another board member is needed for the committee. Michael Burns has indicated he is interested and will attend the next committee meeting. We will be working with Metroplex to rework the landscaping and planters at Stratton Plaza behind Proctors.
- e) *Special Events Committee:* The committee will be convening to plan specific events including the Robert Blood sculpture kickoff reception and the annual Building Block Party.

3. **New/Old Business** – None

Austin Fisher made a motion to adjourn the DSIC meeting. Ray Legere seconded the motion. All in favor. Meeting adjourned at 1:09 p.m.

Downtown Special Assessment District

Heather Peterson opened the DSAD at 1:09 p.m.

No new business.

Austin Fisher made a motion to close the DSAD. Phil Wajda seconded the motion. All in favor. Meeting adjourned at 1:09 p.m.