

**Downtown Schenectady Improvement Corporation
Downtown Special Assessment District
Board Meeting Minutes
January 31, 2023**

Attending: Heather Peterson, Ray Legere, Michael Burns, Andrea Cortelyou, Austin Fisher, Phil Wajda, Mitch Ramsey
Staff: Jim Salengo, Gail White, Amy Sonder
Absent: Paul Ambrose, Jeff Morlang

Downtown Schenectady Improvement Corporation

Meeting took place at Heather Peterson's office. Heather opened the meeting at 12:05 p.m.

1. **Consent Agenda** – Heather asked for approval on the consent agenda; The consent agenda was adopted unanimously.
 - a) Meeting minutes from 11/29/22
 - b) Executive Director's Report for 1/31/23
 - c) November & December 2022 financials

2. **Board Committee Reports**
 - a) *Governance Committee:* Austin updated the board on the most recent meeting. Term limits were discussed for board members and the executive committee, as well as potential updates to the bylaws to allow for exceptions. Proposed language will be reviewed at the next meeting.
 - b) *Finance Committee:* Discussion of ongoing city support. Jim will put together data and visuals to show the growth in DSIC's program areas and our various funding sources. The desire for an Associate Membership for businesses just on the border of the district was discussed. Jim informed everyone that preparation for the 2022 audit is underway. Jim introduced the recommendation to switch over our banking accounts from KeyBank to SEFCU.

Heather Peterson made a motion to move all DSIC banking accounts from KeyBank to SEFCU. Ray Legere seconded the motion. Motion passed unanimously.

- c) *Beautification Committee:* Jim indicated that Peter Blood had questions that were answered about a proposed downtown exhibition of his father Robert's sculptures. The committee will follow up to discuss further. Jay Square update: Some local foundations have expressed interest in helping fund the project. Designer Mary Moore Wallinger is preparing the contractor paperwork for the public bid. An update will be sent to the board once docs are completed.
- d) *Residential Committee:* Gail indicated that she and Andrea had met and come up with some 2023 plans for the committee.
- e) *Outdoor Program Committee:* Need to schedule a committee meeting.
- f) *Special Events:* Soup Stroll was the biggest success yet.

3. **New/Old Business** – None

Austin Fisher made a motion to adjourn the DSIC meeting. Phil Wajda seconded the motion. All in favor. Meeting adjourned at 1:04 p.m.

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Heather Peterson opened the DSAD at 1:04 p.m.

No new business.

Michael Burns made a motion to close the DSAD. Phil Wajda seconded the motion. All in favor. Meeting adjourned at 1:04 p.m.