

**Downtown Schenectady Improvement Corporation
Downtown Special Assessment District
Board Meeting Minutes
May 31, 2022**

Attending: Heather Peterson, Ray Legere, Richard Antokol, Michael Burns, Austin Fisher, Chris Spraragen
Staff: Jim Salengo, Gail White, Amy Sonder
Absent: Jeff Morlang
Guest: Jason Marra, Cusack & Co. via Zoom

Downtown Schenectady Improvement Corporation

Meeting took place at Heather Peterson's office and via Zoom. Heather opened the meeting at 12:10 p.m.

1. **Presentation of 2021 Audited Financials** | Jason Marra reviewed the results of the DSIC's FY2021 audit and answered questions. Again, the DSIC received an unqualified opinion, which is the highest opinion that an organization can receive.

Chris Spraragen made a motion to accept the 2021 audited financial statements as presented by Jason Marra from Cusack & Co. Ray Legere seconded the motion. The motion passed unanimously.

2. **Consent Agenda** – Heather asked for approval on the consent agenda; adopted unanimously.
 - a) Meeting minutes from 4/5/2022
 - b) Executive Director's Report for 5/31/22
 - c) April 2022 financials
3. **Board Discussions** –
 - a) **Board Candidates** – Jim Salengo stated that four new board candidates and two reappointments have been sent to Mayor McCarthy and are on the agenda for the June 6 City Council Committee meeting.
 - b) **Planning for City Council Meet & Greet and Downtown Tour** – Jim spoke with City Council President Marion Porterfield about hosting a downtown tour and meet-and-greet for members of the Council. Discussion continued about planning for the meet-and-greet.
4. **New/Old Business** –
 - a) **Grants** – Amy Sonder discussed Downtown Schenectady ArtsWeek, a \$20,000 grant we received from AARP, and two other possible grants opportunities.
 - b) **GIS Mapping** – Jim updated the board on the timeline for entering data in the GIS system to assist with the outdoor program.

Ray Legere made a motion to adjourn the DSIC meeting. Austin seconded the motion. All in favor. Meeting adjourned at 1:05 p.m.

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Heather Peterson opened the DSAD at 1:05 p.m.

Austin Fisher made a motion to accept the 2021 audited financial statements as presented by Jason Marra from Cusack & Co. Chris Spraragen seconded the motion. The motion passed unanimously.

Richard Antokol made a motion to close the DSAD. Chris Spraragen seconded the motion. All in favor. Meeting adjourned at 12:55 p.m.