

Downtown Schenectady Improvement Corporation
Downtown Special Assessment District
Board Meeting Minutes
May 25, 2021

Attending: Heather Peterson, Chris Spraragen, Ray Legere, Jeff Morlang, Michael Burns, Austin Fisher, Richard Antokol
Staff: Jim Salengo, Gail White, Amy Sonder
Absent: Kim Rainey, Aneesa Waheed

Downtown Schenectady Improvement Corporation

Meeting took place in person at Heather Peterson's office at 1473 Erie Blvd. and via Zoom video conferencing. Heather opened the meeting at 2:03 p.m.

1. **Consent Agenda** – Heather asked for approval on the consent agenda. Consent agenda was adopted unanimously:
 - a) Meeting minutes from 4/27//2021
 - b) Executive Director's Report for 5/25/2021
 - c) April 2021 financials

2. **Anniversary Committee Update** – Jim Salengo discussed the DSIC all-staff “weeding party” at Gateway Plaza on May 24, as well as the virtual unveiling ceremony for the Hometown Heroes banners taking place on June 3; Michael Burns will tape the ceremony for airing on social media and our website. Restaurant Week will be held August 16-22 to take advantage of the warmer weather and outside dining. We are planning an “End of Summer” day-long event the final Saturday of Restaurant Week, for which we are writing a Schenectady County CIP grant application. Wing Walk will be back on October 2, hopefully as it was previously, with the possibility of extending it for a week. The flower baskets are being hung today, the banners will be going up next week and Schenectady Pride is on June 5 in Gateway Plaza. Jim, Austin, Heather and Jeff have met regarding the idea of downtown volunteer cleanup days with businesses.

3. **Finance & Governance Committee Update** – No formal finance meeting has been held as there is no pressing business. The Governance Committee needs to meet to review the updated employee handbook and to address board member positions/vacancies. Jim will coordinate a day and time.

4. **Old Business**
 - a) No old business to discuss

5. **New Business** –
 - a) Heather suggested that board members meet with Jim on State Street to review some of what the DSIC is and isn't responsible for with the outdoor cleaning and maintenance program. Jim will send out a Doodle pole to find the best time to meet.

Chris Spraragen made a motion to adjourn the DSIC meeting. Ray Legere seconded the motion. All in favor. Meeting adjourned at 2:32 p.m.

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Heather Peterson opened the DSAD at 2:32 p.m.

No new business.

Ray Legere made a motion to close the DSAD. Michael Burns seconded the motion. All in favor. Meeting closed at 2:32 p.m.