

Downtown Schenectady Improvement Corporation
Downtown Special Assessment District
Board Meeting Minutes
April 27, 2021

Attending: Heather Peterson, Chris Spraragen, Ray Legere, Jeff Morlang, Michael Burns, Aneesa Waheed, Austin Fisher, Richard Antokol
Staff: Jim Salengo, Gail White, Amy Sonder
Absent: Kim Rainey

Downtown Schenectady Improvement Corporation

Meeting took place via Zoom videoconferencing. Heather Peterson opened the meeting at 2:03 p.m.

1. **Consent Agenda** – Heather asked for approval on the consent agenda. Consent agenda was adopted unanimously:
 - a) Meeting minutes from 3/30/2021
 - b) Executive Director’s Report for 4/27/2021
 - c) March 2021 financials
2. **Governance Committee Update** – The updated DSIC Bylaws were introduced and discussed at the last meeting and now may be introduced for approval at this meeting.

Ray Legere made a motion to approve the updated DSIC Bylaws that were presented to the board at the March 30th meeting. Jeff Morlang seconded. All in favor.

3. **Anniversary Committee Update** – Jim gave an update on committee planning.
4. **Finance Committee Update** – No formal meeting has been held since the last board meeting as there is no pressing business.
5. **Old Business**
 - a) Conflict of Interest Policy – Richard Antokol questioned some details of the new Conflict of Interest policy drafted by our NFP attorney. Jim will follow up with the attorney. We must have a comprehensive policy in place ASAP to be in compliance with NYS NFP law.
6. **New Business** –
 - b) Heather informed the board that Kim Rainey is leaving Saratoga National Bank for a new position outside of Schenectady. No at-large positions are currently available, so we will begin looking for a new member. Adding diversity to the board is a goal.
 - c) We should be able to have our next board meeting in person for those that are comfortable. The meeting will also be available via Zoom for those that do not wish to attend in person. More to come.
 - d) There have been some changes in the EEM team; we had a new employee start on April 26. Per a suggestion by Austin Fisher, we will schedule a meeting re: a volunteer clean-up effort among downtown businesses. Jim will send out a Doodle pole for potential meeting dates.
 - e) Jim plans to meet with the Mayor and his staff to discuss summer plans in downtown. He hopes to get a regular meeting between the DSIC and Mayor’s office on the calendar.

Austin Fisher made a motion to adjourn the DSIC meeting. Jeff Morlang seconded the motion. All in favor. Meeting adjourned at 2:58 p.m.

Downtown Special Assessment District

Heather Peterson opened the DSAD at 2:58 p.m.

No new business.

*Austin Fisher made a motion to close the DSAD. Chris Spraragen seconded the motion. All in favor.
Meeting closed at 2:58 p.m.*