

Downtown Schenectady Improvement Corporation
Downtown Special Assessment District
Board Meeting Minutes
June 29, 2021

Attending: Heather Peterson, Ray Legere, Jeff Morlang, Austin Fisher, Richard Antokol
Staff: Jim Salengo, Amy Sonder
Absent: Aneesa Waheed, Chris Spraragen, Michael Burns, Gail White

Downtown Schenectady Improvement Corporation

Meeting took place in person at Heather Peterson's office at 1473 Erie Blvd. and via Zoom video conferencing. Heather opened the meeting at 2:07 p.m.

1. **2020 Audit** – Jason Marra from Cusack & Co. attended the meeting via Zoom to review the DSIC's FY2020 audited financials. Once again, the DSIC received the highest level of opinion. **Ray Legere made the motion to approve the 2020 audited financials as presented. Richard Antokol seconded. All in favor.**
2. **Consent Agenda** – Heather asked for approval on the consent agenda. Consent agenda was adopted unanimously:
 - a) Meeting minutes from 5/25//2021
 - b) Executive Director's Report for 6/29/2021
 - c) May 2021 financials
3. **Governance Committee Update** – The Governance Committee met and reviewed the updated employee handbook. Jim worked with our Paychex HR rep and Dowling Law to ensure all the necessary information was included and up to date with current NYS laws. **Richard Antokol made a motion to adopt the updated employee handbook as presented. Austin Fisher seconded. All in favor.**
4. **New Business** –
 - a) Austin provided an update on his community cleanup initiative idea and the See, Click, Fix program in other communities. Heather suggested that initially two days in the fall be dedicated to community cleanup to see what type of involvement we get. Heather, Chris, Ray and Amy will meet with the Mayor to discuss what places in downtown we should focus on.
 - b) We have one opening on our board that needs to be filled. Heather will follow up by reaching out to someone at Student Affairs at Union College per the president's request.
5. There will be no board meeting in July.

Austin Fisher made a motion to adjourn the DSIC meeting. Richard Antokol seconded the motion. All in favor. Meeting adjourned at 3:00 p.m.

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Heather Peterson opened the DSAD at 3:01 p.m.

No new business.

Austin Fisher made a motion to close the DSAD. Richard Antokol seconded the motion. All in favor. Meeting closed at 3:01 p.m.