

Downtown Schenectady Improvement Corporation
Downtown Special Assessment District
Board Meeting Minutes
September 29, 2020

Attending: Heather Peterson, Jeff Morlang, Austin Fisher, Richard Antokol, Ray Legere,

Absent: Chris Spraragen

Staff: Jim Salengo, Gail White, Amy Sonder

Downtown Schenectady Improvement Corporation

Meeting took place via Zoom video conferencing. Heather Peterson opened the meeting at 12:27pm.

1) Approvals

a) **Consent Agenda** – Heather asked for approval on the consent agenda. Consent agenda was adopted unanimously:

- a. Meeting minutes from 8/25/20
- b. Executive Director’s Report for 9/29/20
- c. August 2020 Financials

2) **2021 Budget Planning and Timeline** – We need to present our 2021 budget to the City Council by mid-November. Jim suggested that the board get together for a half-day retreat after the staff has met to consider items and prioritize for 2021. Jim will send out a poll to board members to select the best date for the retreat.

3) Board Committee Updates & Discussion

- a) **Board Recruitment** – We are waiting on a document from downtown property owner Rick Killeen naming Richard Antokol as his agent. We will invite prospective board members to participate in the upcoming board retreat.
- b) **Governance** - Discussion on the updated bylaws. Jim explained to the board that the updated bylaws will be reviewed by an attorney specializing in nonprofits before they are finalized.

4) Other Business

- a) **Holidays** – Staff is looking at promotional ideas for the holidays in downtown. Transfinder is taking over sponsorship, installation and decoration of the Schenectady Holiday Tree.

Austin Fisher made a motion to close the DSIC meeting. Ray Legere seconded the motion. All in favor. Meeting closed at 12:54pm.

Downtown Special Assessment District

Heather opened the DSAD at 12:54pm.

No New Business

Ray Legere made a motion to close the DSAD. Austin Fisher seconded the motion. All in favor. DSAD closed at 12:55pm.