

**Downtown Schenectady Improvement Corporation
Downtown Special Assessment District
Board Meeting Minutes
August 27, 2019**

Attending: Heather Peterson, Jeff Morlang, Austin Fisher, Carmel Patrick, Rudy Grant
Absent: Richard Antokol, Chris Spraragen, Ray Legere
Staff: Jim Salengo, Gail White, Amy Sonder, Dave Stevenson

Downtown Schenectady Improvement Corporation

Heather Peterson opened the meeting at 12:09pm.

- 1) **Consent Agenda** – Heather asked for approval on the consent agenda. Discussion was requested on several items from the executive director’s report. Jim spoke about organizing subcommittees for Finance and Governance, which would cover fiscal policies, human resources, bylaws and operations. The Finance Subcommittee will consist of Heather, Chris, Rudy & Jim. The Governance Subcommittee will consist of Carmel, Ray, Richard & Jim. All projects with these committees should be complete by November 1, 2019 for implementation on January 1, 2020. Jim will contact the members with dates for meetings.

Jeff Morlang made a motion to accept the July 30, 2019 meeting minutes as presented. Carmel Patrick seconded the motion. All in favor.

Rudy Grant made a motion to accept the finance report as presented. Jeff Morlang seconded the motion. All in favor.

- 2) **DSAD Project Review/Discussion** – Jim updated the board on the public hearing that took place on August 26. There were four speakers: Michael Burns from Mopco Improv Theater, Tom O’Connor from the Capital Region Chamber, Jim Salengo and Carmel Patrick from the DSIC. No one spoke in opposition of the expansion. Jim also covered the updated timeline for approval from the City Council. As a show of good faith, Jim hopes to have time to order some wreaths and/or banners to install in the proposed expansion areas this holiday season if the plan is approved.
- 3) **Other Business**
 - a) **DSAD Association Fee Structure** -- Discussion on how to incorporate businesses just outside the projected DSAD boundaries who want to contribute to our operations. A subcommittee was formed to delve into this further. The Associate Membership Subcommittee will consist of Austin, Carmel, Ray & Jim. Jim will send out meeting times to the members.

Carmel Patrick made a motion to adjourn the DSIC meeting. Jeff Morlang seconded the motion. Meeting adjourned at 1:15pm.

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Heather Peterson opened the DSAD at 1:15pm.

No new business.

Rudy Grant made a motion to close the DSAD. Carmel Patrick seconded the motion. All in favor. Meeting closed at 1:16pm.