

**Downtown Schenectady Improvement Corporation/
Downtown Special Assessment District
Board Meeting Minutes
May 29, 2018**

Attending: Heather Peterson, Chris Spraragen, Jeff Morlang, Carmel Patrick, Rudy Grant, Richard Antokol, Austin Fisher
Absent: Lori Selden
Staff: Jim Salengo, Colleen Merays, Gail White

Downtown Schenectady Improvement Corporation

Heather Peterson opened the meeting at 12:15pm.

1) Approval: Consent Agenda Items

1. Meeting Minutes from 4/24/18
2. April 2018 Financials
3. Executive Director's Report

Consent agenda was presented by Heather Peterson for approval. All in favor; consent agenda approved.

2) Goal Action Planning: Subcommittee Reports

- a) **DSAD Boundaries** – Jim Salengo relayed the results of the committee meeting. He also presented the draft FAQ flyer, mission statement and list of key stakeholders and partners. Discussion continued about next steps.
- b) **Outdoor Operations** – The committee has reviewed applications for the Outdoor Operations Manager and have it narrowed down to 10 finalists. Dion Underwood has been hired as the new Outdoor Team Member and is doing well. Planting of the street planters will happen this week and the flower baskets will be going up next week.

3) New/Old Business

- a) **Board Vacancies** – A timeline for nominations and the qualifications of potential candidates were discussed and should be sent to Jim by Friday, June 1.
- b) **40th Birthday Blast** – Colleen made a last call for Corporate and/or Honorary Committee sponsorships.

Carmel Patrick made a motion to close the DSIC meeting. Rudy Grant seconded the motion. Meeting closed at 1:03pm.

Downtown Special Assessment District

Heather Peterson opened the DSAD at 1:03pm.

No new business.

Chris Spraragen made a motion to close the DSAD. Jeff Morlang seconded the motion. All in favor. DSAD closed at 1:04pm.