

**Downtown Schenectady Improvement Corporation/  
Downtown Special Assessment District  
Board Meeting Minutes  
April 25, 2017**

**Attending:** Richard Antokol, Carmel Patrick, Rudy Grant, Austin Fisher, Heather Peterson, Lori Selden  
**Absent:** Chris Spraragen, Jeff Desnoyers, Jeff Morlang  
**Staff:** Jim Salengo, Colleen Merays, Gail White

**Downtown Schenectady Improvement Corporation**

Richard Antokol opened the meeting at 12:08pm.

**1) Approvals**

**a) Meeting Minutes** – Richard asked for a motion to approve the minutes from the March 28, 2017 board meeting.

*Rudy Grant made a motion to approve the board minutes from March 28, 2017. Carmel Patrick seconded the motion. All in favor.*

*Lori Selden made motion to go into executive session. Rudy Grant seconded the motion. Entered executive session at 12:12pm.*

*Carmel made a motion to close the executive session. Rudy Grant seconded the motion. Executive session closed at 1:03pm.*

*Heather Peterson made a motion to remove the recurring City of Schenectady “assessments receivable” line item of approximately \$46,000 from the DSIC balance sheet. Carmel Patrick seconded the motion. All in favor.*

**2) Executive Director’s Report**

**a) Outdoor Program –**

**i. Staffing** – Rob Gannon will not be returning from his disability leave. We will be looking to fill the position.

**ii. Greenmarket Equipment Assistance** – In lieu of staff assistance, we have agreed to let the Schenectady Greenmarket use our small Bobcat and trailer on Sundays for the outdoor market. The Greenmarket will adjust their insurance to cover this.

**iii. Stockade Banners** – The new banners are in and will be installed at a later date.

**iv. Hometown Heroes Banners** - 42 banners have been paid for to date. SEFCU has come on again this year as the major sponsor. We now need more military honorees for the banners and will be putting out a call for nominations.

**d) Marketing & Communications**

**i. Chuck Steiner – Summer Event Idea** – Ray Gillen indicated that he wants to do something for Chuck. We are looking at the possibility of a Schenectady business week with all proceeds going to the SCCC Foundation for a scholarship in Chuck’s name. It is just in the early stages of planning.

**3) New/Old Business –**

**a) DSIC/DSAD Board Positions** – All board members who are up for renewal have indicated that they want to serve another term. We will include a notification about board involvement in our weekly e-newsletter.

**b) DSAD Boundary Research** – Jim is finishing up his paper and will report out at a later date.

**c) 2017 Audit** – The 2016 audit is done. Our retired bookkeeper Carolyn Sabol came in one last time to assist.

*Austin Fisher made a motion to close the DSIC board meeting. Lori Selden seconded the motion. Meeting closed at 1:13pm.*

**Downtown Special Assessment District**

Richard Antokol opened the DSAD at 1:14pm.

No new business.

*Rudy Grant made a motion to close the DSAD. Heather Peterson seconded the motion. DSAD closed at 1:14pm.*