

**Downtown Schenectady Improvement Corporation/
Downtown Special Assessment District
Board Meeting Minutes
March 28, 2017**

Attending: Richard Antokol, Jeff Desnoyers, Jeff Morlang, Carmel Patrick, Rudy Grant,
Austin Fisher
Absent: Chris Spraragen, Heather Peterson, Lori Selden
Staff: Jim Salengo, Gail White

Downtown Schenectady Improvement Corporation

Richard Antokol opened the meeting at 12:08pm.

1) Approvals

a) Meeting Minutes: Richard asked for a motion to approve the minutes from the February 28, 2017 board meeting.

Carmel Patrick made a motion to approve the board minutes from February 28, 2017. Rudy Grant seconded the motion. All in favor.

b) 2017 Printing Contract: The 2017 RFP for all major DSIC printing projects was sent to six different printers; three responded. Benchmark, who was our printer last year, did not submit a quote. Fort Orange Press was the low bidder at \$5,370. Jim S. has done business with them in the past and that they have always produced a quality product.

Austin Fisher made a motion to approve Fort Orange Press as the DSIC's 2017 printer at a contract price of \$5,370. Jeff Morlang seconded the motion. All in favor.

2) Executive Director's Report

a) Outdoor Program –

i. 2017 EEM Grant – The grant was approved for \$175,000 at the last Metroplex board meeting. Jim attended the meeting and stated that several board members gave very positive comments about our services.

ii. Warehouse Space Update – Jim, our outdoor program supervisor Joe Diamond, and reps from Metroplex will be taking a second look at the potential new space on Edison Avenue. It is across from where we used to rent from Plank Construction. This would be a shared space with Metroplex's parking lot maintenance program.

iii. Hometown Heroes Banner Sponsorship – The banner program has gone county-wide this year. The call for sponsors is open until April 7.

d) Marketing & Communications

i. Gateway Plaza – Sculpture Program – We are working with Mary Moore Wallinger. Originally we had hoped to start the sculpture program this spring, but it may not happen until next year. We want to be sure that the park will be completed before we do this. The park construction bids will not be going out until April. We would still like to get a planning committee together this summer to begin planning.

ii. Park(ing) Day – September 2017 – Mary Moore Wallinger has assembled a committee for this national day where you convert parking spots into “pop-up” parks for the day. Possible locations could include the parking nodes near Nico’s or Aperitivo Bistro.

3) New/Old Business –

- a) DSIC/DSAD Board Positions** – Terms run through May 31; terms for Heather, Austin and Rudy are up this May. We will also need to determine officer positions to be voted on at the Annual Meeting in July. Austin will be retiring from his current job and would like to continue on the DSIC board. Rudy also indicated his desire to serve another term.
- b) 2017 Audit** – Starts next week.

Carmel Patrick made a motion to enter into executive session. Rudy Grant seconded the motion. Meeting went into executive session at 12:41pm.

Carmel Patrick made a motion to close executive session. Jeff Desnoyers seconded the motion. Executive session closed at 1:15pm.

Austin Fisher made a motion to close the DSIC board meeting. Jeff Desnoyers seconded the motion. Meeting closed at 1:16pm.

Downtown Special Assessment District

Richard Antokol opened the DSAD at 1:16pm.

No new business.

Jeff Morlang made a motion to close the DSAD. Austin Fisher seconded the motion. DSAD closed at 1:17pm.