

**Downtown Schenectady Improvement Corporation/  
Downtown Special Assessment District  
Board Meeting Minutes  
October 29, 2013**

**Attending:** Joe O'Connor, Richard Antokol, Scott Johnson, Heather Peterson, Chris Spraragen, Sid Ramotar, Jack McDonald  
**Absent:** Austin Fisher, Rudy Grant  
**Staff:** Jim Salengo, Colleen Merays

**Downtown Schenectady Improvement Corporation**

Richard Antokol opened the meeting at 8:24am.

**1) Approvals**

**a) 2014 DSIC Budget –**

*Sid Ramotar made a motion to enter into executive session to discuss the 2014 budget. Heather Peterson seconded the motion. All in favor. Executive session began at 8:25am.*

*Scott Johnson made a motion to close the executive session. Jack McDonald seconded the motion. All in favor. Executive session closed at 9:45am.*

*Heather Peterson made a motion to adopt the 2014 DSIC budget as presented. Scott Johnson seconded the motion. Motion passed unanimously.*

**b) 2014 Program Priorities -** Jack McDonald suggested scheduling a strategic planning session with the board and staff for early 2014 to brainstorm on DSIC program priorities. Heather Peterson offered to assist with a facilitator.

*Scott Johnson made a motion to adopt the 2014 DSIC Program Priorities document as presented. Chris Spraragen seconded the motion. Motion passed unanimously.*

**c) Meeting Minutes –** Richard Antokol asked for a motion to approve the September 24, 2013 meeting minutes.

*Scott Johnson made a motion to approve the September 24, 2013 meeting minutes. Chris Spraragen seconded the motion. Motion passed unanimously.*

*Scott Johnson made a motion for the present DSIC officers to remain in their current positions for the 2013/2014 term (Richard Antokol, President; Chris Spraragen, Vice President; Sid Ramotar, Treasurer; and Austin Fisher, Secretary). Jack McDonald seconded the motion. Motion passed unanimously.*

*Jack McDonald made a motion to close the DSIC meeting. Chris Spraragen seconded the motion. All in favor. Meeting closed at 9:52am.*

## **Downtown Special Assessment District**

Richard Antokol opened the DSAD at 9:53am.

Jack McDonald asked if staff could create an overview of the steps involved in determining the annual DSAD property fees.

*Chris Spraragen made a motion to adopt the 2014 DSAD budget as presented. Scott Johnson seconded the motion. Motion passed unanimously.*

*Chris Spraragen made a motion to close the DSAD meeting. Sid Ramotar seconded the motion. All in favor. Meeting closed at 9:56am.*